

# Central Idaho Public Lands Collaborative (CIPL Collaborative) Group Structure

## Scope, Agreement and Expectations of Plan Revision Process:

- The CIPL Collaborative members agreed the collaborative would be most effective by embracing all-lands approach that considers all Salmon-Challis National Forest and Bureau of Land Management land in the Salmon and Challis Field Office areas.
- The group has identified topics to address collaboratively. Additional topics may be added as agreed upon by the group.
  - The CIPL Collaborative, representing diverse stakeholder interests, seeks to provide direction to the public lands agencies by developing consensus recommendations to the agencies around these topics.
- CIPL Collaborative members will recognize each other's values and interests and work together to identify zones of agreement and consensus recommendations to help the USFS and BLM in their planning processes.
- Lessons learned by the CIPL Collaborative during the Forest Plan Revision can be applied during the BLM plan revision for the Salmon and Challis Field Office areas.

## Voting Membership and Full Group Structure:

- The CIPL will consist of 24 voting members and 12 alternate members.
- 4 voting members and 2 alternates will be identified from each of 6 segments to ensure balanced participation across stakeholder interests:

<u>Segment 1</u> Local Business Economic Development Chambers of Commerce	<u>Segment 2</u> Mining Grazing/Agriculture Timber	<u>Segment 3</u> Public Youth Legal/Law Adjacent Lands/In-Holding
<u>Segment 4</u>	<u>Segment 5</u>	<u>Segment 6</u> Lemhi Forest Restoration

Motorized recreation Non-motorized recreation Water Recreation Outfitters and Guides	Sportsmen Conservation Watershed and Species General Conservation Science & University	Group Aspen Working Group Central Idaho Rangelands Network 2L Trails Fish Recovery Partnership
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- Upon the absence of voting members at a given meeting, alternates will fill in for voting members within their segment and will have full voting rights for that meeting. Voting members may also choose to recognize or swap seats with an alternate in their category for parts of a meeting.
- Alternates are encouraged to participate in all meetings and function as substitute when voting member cannot be present. Alternates can also join as full members of working groups, and may serve as working group co-chairs. They need to attend and be involved in working group meetings in order to stay informed and involved.
- A process for voting member or alternate resignation will be determined by members as needed.
- Adding new members:
  - New people attending and indicating they want to join will attend 2 meetings, at which time they can be nominated and a group vote will occur for formal membership.

### Working Groups

- Working groups consist of voting members, alternates and other invited participants.
- Voting members and alternates may self-select into working groups, however working groups should reflect the diversity of stakeholder interests. To ensure balance SVS may re-structure placement if necessary.
- Observers interested in becoming participants in a working group can identify the working group (s) they are interested in and then follow - up will occur from the working group or working group chairs.
- 2 Co-Chairs per group made up of voting members
  - Co-chairs must be from different segments

- Announce working group meetings, share out notes, provide direction, coordinate w SVS,
- Working groups may dissolve and new ones form as the plan revision process moves forward, and into implementation and monitoring.
- Working groups can invite subject matter experts
  - Must inform full committee (all voting members and alternates) that they are inviting subject experts on \_ date for \_ reason
- Members are encouraged to sign up for no more than 2 working groups. If they are interested in more than 2 working groups, it is recommended they assess their time availability to do so.

Proposed Initial Working Groups:

1. Fire Management
  2. Grazing Management
  3. Forest/Watershed Health (Restoration)
  4. Recreation
  5. Human/Social Connection
  6. Other (Examples: Land adjustment, Firewood, Ski area)
- Meeting Attendance
    - Voting members, or their alternates, are expected to participate in all full collaborative meetings and working groups meetings that they have selected.
    - Working groups made up of collaborative members will work separate from, and report-out to, the full collaborative at various times as agreed upon by collaborative members. When a representative will be absent from a meeting a designated alternate can attend in their place.
    - Voting Member and alternates are required to stay actively engaged at each meeting and if consistent absences occur, membership will be assessed at that time.
  - Salmon Valley Stewardship will announce and assist with outreach for all working group and full collaborative meetings (see below).
    - Working Group Co-chairs will assist in communicating with their

working groups, sharing out information, and will ensure Salmon Valley Stewardship stays informed of upcoming meetings and meeting notes.

- Collaborative members will serve as liaisons to their constituents and communicate back to constituents or their organization (if applicable).
- Meetings are open to anyone. All persons attending meetings who are not Central Idaho Public Lands Collaborative members are considered observers. Non-members will be provided a 10-minute time slot during the meeting in which they may express their views.

### **Facilitation:**

- Salmon Valley Stewardship will continue acting as the impartial facilitator
  - That role entails:
    - Convening meetings
    - Planning and coordination of meetings
    - Sharing information
    - Responsible for overall communications of the collaborative
      - SVS will help to share out CIPLC joint statements and achievements when determined by the group
    - Facilitate meetings
    - Serve as the primary liaison to the Forest Service and BLM
    - Help to coordinate fundraising for the activities of the collaborative (this does not mean they are responsible for raising funds alone, just that they will help members of the groups to accomplish this as needed).
    - Support outreach and recruitment activities
    - Record keeping
    - Assistance with: attendance, note taking, and distribution of notes

### **Agency and Local Government Officials Participation**

- The Forest Service and/or BLM do not sponsor or convene the meeting. Their participation provides insight and feedback at the various stages of

their planning process.

- Agency staff and Government Officials can participate in collaborative meetings to serve as technical advisers and subject-matter experts.
- Government representatives will be encouraged to attend meetings to understand what the collaborative is doing and share local government perspective when requested to do so.
  - On the basis of feedback from early CIPL Collaborative meetings, local city officials may participate as CIPL Collaborative members as representatives in a different capacity and may not serve as a member in their capacity as an elected official

### **Collaborative Decision Making:**

- CIPLC will strive for consensus-based decision making with method of allowing for dissension.
- Decisions on recommendations are made by consensus (in support of or not opposing recommendation) of all named CIPL Collaborative members.
  - If the group is in general agreement on an issue, dissenting members are responsible for proposing alternatives they believe might achieve group consensus.
- Consensus decision applies to working groups and the larger group as a whole.
- Adaptive process: New information, such as changing policies, directives, or other pertinent knowledge brought forth following a consensus decision, but prior to the recommendation stage, will be discussed and possibly incorporated in an adaptive process.
- Voting process:
  - Thumbs Up: I agree and support the proposal or decision
  - Thumbs sideways: I am neutral about the proposal or decision
  - Thumbs Down: I disagree and will bring forth an alternative for

consideration by the group.

- Inability to Reach Consensus
  - Working groups and the full group will make every effort to reach consensus within the given timeframe for making decisions.
  - If the working group cannot reach consensus during a working group meeting, members are encouraged to continue the conversation. The conversation will be inclusive of *all* working group members but may be conducted via conference call, email discussions, in-person meetings, or whatever format is most effective, in between meetings in order to function most effectively.
  - If consensus on an issue is not reached then a recommendation on that issue will not be provided to the land management agency.
  
- Recommendations
  - Recommendations may be provided throughout the process to reflect the CIPL input during the different phases of planning and implementation.
  - Consensus recommendations are agreed to by all members of the collaborative.
  - Written recommendations will be delivered to the Forest Supervisor or BLM authorized manager for consideration in the Forest or BLM Plan Revision as representing broad stakeholder thinking regarding future management of the Salmon-Challis National Forests or BLM Lands.
  - Each member agrees to support all of the recommendations without exception.

### **Ground Rules**

- Respect each other in and outside of meetings.
- No backroom deals, including with agencies, organizations and people who are not CIPL Collaborative members
- Personal attacks will not be tolerated.
- The personal integrity and values of participants will be respected.
- Stereotyping will be avoided.

- Commitments will not be made lightly and will be kept.
- Disagreements will be regarded as “problems to be solved,” rather than as “battles to be won.”
- Participants are representative of a broad range of interests, each having concerns about the outcome of the issues at hand. All parties recognize the legitimacy of the interests and concerns of others, and expect that their interests will be represented as well.
- Participants commit to keeping their colleagues/constituents informed about the progress of these discussions.
- Participants commit to stating needs, problems, and opportunities. Not positions.
- Participants will air problems, disagreements and critical information during meetings to avoid surprises.
- Participants commit to search for opportunities and alternatives. The creativity of the group can often find the best solution.
- Participants agree to verify rumors at the meeting before accepting them as fact.
- The CIPL Collaborative identifies key messages to support consistent communication amongst its members, and requires transparency.
- Members who speak to the news media or participate in online blogs must clarify that they speak only as an individual or for their organization and not on behalf of the Collaborative, unless designated to speak on behalf of the Collaborative.
- Members will not undermine the collaborative process; No surprises
- Members are expected to use language which fosters positive interactions and forward progress.

**Meeting behavior:**

- All participants will:
  - Come to meetings prepared
  - Come to meetings seeking common ground
  - Voice their concerns during meetings and take the time to resolve those issues
  - When people are talking, actively listen
  - Strive to understand others perspectives

- Participants will make sure only one person speaks at a time
- Respect the facilitator and meeting agenda

### **Commitment to adaptive process**

The Collaborative recognizes that over time the needs of the group may change. On a semi-annual basis (at least during the initiation of this collaborative) we will review our operating procedures to ensure that they are continuing to meet our needs.