SURVEY CHECKLIST FOR FIELD CREW
ALL THINGS LISTED BELOW SHOULD BE ADDRESSED IN FIELD
AND MARKED THROUGH AS CONSIDERED OR LOCATED

__ PROPERTY
(A) INFORMATION REQUIRED WILL BE BASED ON SCOPE OF JOB

__ STREETS
A. NAMES
B. WIDTHS
C. RIGHT OF WAYS
D. CENTER LINES
E. TYPE OF CONSTRUCTION
F. CURBS (BACK OF CURB LOCATION)
G. TRAFFIC DIRECTION (ONE-WAY STREETS, TURNING LANES, ARROWS ETC…)

__ WALKS
A. WIDTH, TYPE OF CONSTRUCTION
B. RAMPS

__ ELEVATIONS
A. GROUND SHOTS BASED ON CONTOUR INTERVAL REQUIRED
B. FINISHED FLOOR ELEVATIONS OF ALL LEVELS OF EXISTING STRUCTURES
C. THRESHOLD ELEVATIONS OF ALL DOORWAYS (SPECIFY DIFF. IN ELEV. TO ACTUAL FINISHED FLOOR.
D. SPOT ELEV. AT ALL EXT. STAIR LANDINGS
E. ELEV. AT ALL BUILDING CORNERS
F. ROOF LINE ELEV. (AS SPECIFIED)
G. AREA OUTSIDE SUBJECT PROP. AS SPECIFIED
H. INVERT AND TOP ELEV. OF ALL UNDERGROUND UTILITY STRUCTURES

__ TREES, Etc...
A. TREE DIAMETERS WILL BE SPECIFIED BY CLIENT
B. LANDSCAPED AREAS AS SPECIFIED BY CLIENT
C. IDENTITY OF TREES AS SPECIFIED

__ ELECTRIC SERVICE
A. TYPE OF SERVICE (SIZE, UNDERGROUND, AERIAL)
B. LOCATION OF POLES & GUY WIRES
C. APPARENT WIDTH OF ALL EASEMENTS AFFECTING

__ WATER SERVICE
A. LOCATION
B. SIZE (MAY BE FOUND INSIDE METER BOX)
C. FIRE HYDRANTS (LOCATE OR SHOW DIST. FROM PROP)
D. ALL METERS AND VALVE PITS
E. EASEMENTS IF ANY
F. FIRE SPRINKLER SYSTEM AS EVIDENCED ON THE OUTSIDE OF
STRUCTURE

__ SEWERS
A. LOCATION (MANHOLE, VENTS, FLUSH PITS, CLEANOUTS)
B. SIZE OF PIPES
C. INVERTS (IN AND OUT)
D. DIRECTION OF FLOW
E. APPARENT WIDTH OF EASEMENTS
A. POSSIBLE LOCATION OF EASEMENTS FOR SERVICE TO PROPERTY
(RECON OF ROUTES IS ADEQUATE UNLESS OTHERWISE SPECIFIED)

__ STORM DRAINAGE STRUCTURES
A. LOCATION (JUNCTION BOXES, HEADWALLS, DRAIN INTAKES, CURB
INLET, ROOF DRAINS, DITCHES, SWALES)
B. SIZE AND LOCATION OF PIPES THAT FLOW INTO SUBJECT PROPERTY
C. APPARENT WIDTH OF EASEMENTS

__ GAS SERVICE
A. METERS
B. UNDERGROUND LINES
C. EASEMENTS

__ COMMUNICATION LINES
A. TYPE
B. OVERHEAD OR UNDERGROUND
C. EASEMENTS

__ BUILDINGS
A. TYPE (BRICK, FRAME, ETC…)
B. HOW MANY STORIES
C. WHAT IS CURRENT USE
D. ADJACENT TO PROPERTY THAT MAY AFFECT SUBJECT PROPERTY (OVERHANGS ETC…)
E. ROOF LINE ELEV. AS SPECIFIED

__ MISCELLANEOUS
A. ALL FENCE LINES (TYPE, HEIGHT)
B. ALL WALLS THAT AFFECT PROPERTY (TYPE, HEIGHT, THICKNESS)
C. DRIVEWAYS (JOINT OR DEAD ENDING INTO PROPERTY)
D. SIGNS
E. BILLBOARDS (THAT MAY HAVE AERIAL EASEMENTS IN SUBJECT PROP.)
F. CURB CUTS
G. MEDIANS

THIS LIST IS INCOMPLETE AND IS SUBJECT TO EDITING… PLEASE WRITE
ALL IDEAS YOU HAVE.

HOUSE LAYOUT / CHECK

__ INVERSE HOUSE DIMENSIONS & OFFSETS TO PROPERTY LINE
__ CHECK DISTANCE BETWEEN LAYOUT AND EXISTING ADJACENT HOUSES (15’ MIN.)
MARK DRIVEWAY
TIE LAYOUT TO STAKE
OBSERVE LOCATION OF DE & SSE STRUCTURES
RELATE FORM CHECK INFO TO JOB SUPERINTENDENT

FIELD SKETCH

NOTES ABOUT COORD. ROTATION
SHOW ADJACENT PINS LOOKED FOR BUT NOT FOUND
DATE
CREW MEMBERS
JOB #
CHECK CLOSURE
INVERSE BETWEEN POINTS
POINT NUMBERS USED
DC FILE NAME

Published by Land Surveyors United